

Official Minutes
McKENZIE HISTORIC ZONING COMMISSION
July 11, 2013 MEETING MINUTES
McKenzie City Hall @ 4:30 PM

I. Call to Order/Establishment of a Quorum

Meeting called to order by Chairperson Pruneau, quorum was established.

All members of the Historic Zoning Commission were present except for Vice-Chairperson Norris

Members of the Historic Zoning Commission are: Chairperson Charles Pruneau, Vice-Chairperson Lisa Norris, Secretary Larry Wheat, Susan Bradberry, Nola A. Hobbs, Virginia M. (Gena) Manner and Donna Taylor.

II. Approval of July 11, 2013 Minutes.

Motion to approve minutes made by Gena Manner, second by Nola Hobbs. Motion passed.

III. Old Business

None

IV. New Business

A. J & C Auto Care

Discussion: The Commission discussed the type of sign and location of sign displays on the building. The new sign color guidelines were discussed as well.

Action taken: Motion made by Gena Manner with second from Nola Hobbs to approve the signs with the following condition-sign to have the dark background with lighter letters and no more than three colors. Motion passed.

B. Tammy & Michael Host

Discussion: Commission heard homeowners on their request to replace the existing shingle roof with a metal roof. Photos of neighboring homes were also included with the COA.

Action taken: Motion to allow homeowners to replace the existing roof with a metal roof was made by Donna Taylor with second by Larry Wheat. Motion passed.

C. West TN. Funeral Associates

Discussion: Ms. Jennifer Pinson represented the funeral home and answered questions concerning the placement of the roll up and walk through doors. No changes to the slatted rear wall of the structure were confirmed by Ms. Pinson.

Action taken: Motion made by Susan Bradberry with second from Donna Taylor for the installation of both doors. Motion passed.

V. Other Business

- A.** Greg Browning representing LuluBelles requested permission to use a sign they had previously had on their building located on Cedar St.

Action Taken: Motion made by Gena Manner, second by Nola Hobbs they would need to follow the sign guidelines set for the Historic District with the dark background and lighter lettering. They were given two months to present a new rendering

- B.** Kristy Kalinowski also presented a rendering of a sign she would like to install at her daycare Kristy's Kiddie College located at 2212 Cedar St.

Action Taken: Motion made by Gena Manner, second by Nola Hobbs that Ms. Kalinowski would be given two months to present a new rendering with the Historic District sign guideline criteria.

- C.** CLG Liaison, Jennifer Waldrup brought up the subject of a sign that had been approved for T-Bird's restaurant by the Tennessee Downtowns Committee several months prior to the sign guidelines the Commission was now using. The sign had not been put in place due to delays and issues concerning the renovation of the building.

Action Taken: No action taken due to the sign being grandfathered in.

VII. Adjournment

Motion to adjourn by Susan Bradberry, second by Donna Taylor. Motion passed.

Time adjourned: 5:45 p.m.